

**Overall goal:**

FSIS wants to provide effective outreach and educational opportunity for small and very small meat and poultry processors operating under HACCP.

**Goals and objectives of working meeting**

The goal of this meeting is to develop plans and make recommendations for training materials and the availability of practical resources to improve the transfer of information from the USDA-FSIS and academic institutions to the small and very small meat and poultry establishments.

**FSIS wants to know****• What's been done:**

1. Survey results from email survey of consultants, small plant contacts, Extension programs, etc.
2. What outreach and education is currently being used by small plants (NE survey)
3. Web site

**• What can be adapted for use on a regional or national level?**

1. Are there regional differences (survey results-email survey)
2. How do resources vary regionally (survey results-email survey)
3. What educational materials are available for use?
4. How is information disseminated to small plants?
5. Are they getting the information?

**• What needs to be done?**

1. What do small plants want/need (survey results)
2. What do training/information providers want/need (survey results)
3. Changes in web site?
4. Sources of technical/scientific information; support documentation
5. Do other FSIS programs meet needs
  - i. Ask FSIS
  - ii. Regulatory education sessions
  - iii. Commonly asked questions
  - iv. Online education and training materials
  - v. Small plant news
  - vi. State HACCP coordinators and contacts
6. Model plans
7. Compliance guidelines